

## Nursery Rules:

- Be on time (8:30 a.m.)
- Have all parents sign children in each Sunday (sign-in book)
- Have newcomers fill out information sheet (w/ allergy and contact info, etc.)
- Make sure all jackets, diaper bags, sippy cups, etc. are labeled.
- Hang all items on designated hooks.
- Use manners (please, thank you, excuse me).
- Take all the children to the potty (or ask at least).
- Wash hands before & after snack.
- Lead the snack time grace (or ask one of the children to).
- Empty the garbage & reline the garbage container.
- Leave the room as you find it (or better!).

# General Schedule

- 8:30 a.m.**            **Volunteers arrive**
- 8:45 a.m.**            **We open** (for under 3's not quite ready for Sunday School)
- No youth volunteers scheduled @ this time
- 9 a.m.**                **Sunday School begins**
- Time for under 3's to eat a snack/breakfast, get changed, play or take a nap
  - When there is no Sunday School, there is no nursery.
  - Art, books, storytime, freeplay or any activity working parents want to bring in to share.
- 9:45 a.m.**            **Sunday School ends**
- 10 a.m.**               **Church Begins**
- Nursery open "all ages" - usually up to age 6ish, youth helpers are around 12 or 13 and up.
  - Designate one parent and one youth volunteer for the baby room; same for older room.
  - Determine need for baby room (more than 1 baby under 3 is a good start), move as early as possible to avoid congestion & attachments; use your best judgment to what works for you!
  - Art, books, storytime, freeplay or any activity working parents want to bring in to share.
- 10:30 a.m.**           **Clean up time/Snack Time**
- Working parents provide snack & drink, back up is kept in cabinet in case alternate needs to be used.
  - Parents, youth or even children can help set out snack & drink while the children clean up, potty & wash hands (a youth helper can accompany to the potty down the hall to divide & conquer).
  - More than 1 or 2 babies can have snack in the baby room, using the high chairs and booster seats provided.
  - Please avoid allergy-sensitive foods with this group especially - no honey, peanuts, etc.
  - Ask one of the children to lead/share a blessing
- 10:45 a.m.**           **Clean up time/Outside Play**
- Have children throw away trash, potty & wash hands, then line up at the door to go outside
  - At least one parent and one youth helper needs to accompany for potty runs, boo-boos, etc.
- 11 a.m.**               **Playground/Communion/Music**
- Weather permitting
  - Babies can stay in nursery with a parent & youth helper (I usually use this time to finish cleaning up).
  - When communion is brought, please lead the children in being quiet and respectful, remembering if they already had it upstairs, waiting for all to be served & the "Amen" before leaving to play
  - Many times, Miss Sally will use this time for Cherub Choir practice.
- 11:15-11:30**        **Clean up/Take Trash/Turn out lights**
- A vestry member will lock up before they leave.

\* This is a just a general idea which should help to be sure the children have had their snack before parents come to get their children for communion, communion is brought to the nursery, etc.